

2012–2013 TOWN ROAD IMPROVEMENT PROGRAM APPLICATION

DT2196 7/2011 s. 86.31, Stats., ch. Trans 206

Wisconsin Department of Transportation

TRI	CHOOSE ONLY ONE FUNDING YEAR		WisDOT Office Use Only	
	<input type="checkbox"/> State FY 2012 Funding		Project ID No.	
	<input type="checkbox"/> State FY 2013 Funding (Receive State/Municipal Agreement after 7/1/12)		Date	Initials
County of		Town of		
Town Chair		Town Clerk		
Address		Address		
Area Code – Telephone Number	Area Code – FAX Number	Area Code – Telephone Number	Area Code – FAX Number	

Section 1

Project Improvement Type (CHOOSE ONE IMPROVEMENT TYPE)

<input type="checkbox"/> Reconstruction	<input type="checkbox"/> Reconditioning	<input type="checkbox"/> Resurfacing	<input type="checkbox"/> Structure
IN ADDITION Check box below if only using LRIP funds to purchase hot mix asphalt		ALSO SELECT ROADWAY IMPROVEMENT TYPE	
<input type="checkbox"/> Purchase Hot Mix Asphalt <i>Only</i>		<input type="checkbox"/> Reconstruction <input type="checkbox"/> Reconditioning <input type="checkbox"/> Resurfacing	

Proposed Improvement

Surface Type	Thickness	Travel Lane Width
Typical Shoulder Width/Curb and Gutter		
Right Shoulder	Left Shoulder	<input type="checkbox"/> Curb & Gutter

Structure Projects Only	CHOOSE ONE	Structure Size
	<input type="checkbox"/> Replacement <input type="checkbox"/> Rehabilitation	<input type="checkbox"/> less than or equal to 20 feet in length <input type="checkbox"/> greater than 20 feet in length (eligible for Federal funds)
<input type="checkbox"/> Yes <input type="checkbox"/> No	Is this project part of the <i>Improvement Plan</i> (minimum of 2 years)?	
<input type="checkbox"/> Yes <input type="checkbox"/> No	Does this project meet ch. Trans 204 , "Existing Town Road Improvement Standards"?	
Note: If project does not meet road standards, community understands an exception will be required.		
<input type="checkbox"/> Yes <input type="checkbox"/> No	Does this improvement include bicycle and pedestrian facilities?	

If **no**, please select all appropriate reason code(s) that apply (pursuant to ch. Trans 75):

- N/A-improvement type does not require the facilities.
- Bicycles or pedestrians prohibited.
- Excessively disproportionate costs.
- Constrained environments.
- Absence of need.
- Refusal to maintain.

Section 2

Yes No

Has the town requested or been approved for other federal or state funding from the Wisconsin Department of Transportation (WisDOT) for the improvement?

If **yes**, please identify all other requested or approved funding sources for all phases of the improvement by selecting each applicable program name. For funding that has been requested or will be requested, check the box in the "Requested" column. For funding that has been approved, check the box in the "Approved" column.

Please include the 8-digit FOS project ID for all approved projects. For information on the status of funding requests, please contact the WisDOT staff identified for the program under the "Programs for Local Government" section of the WisDOT website.

Check all that apply:

	Requested	Approved	Project ID
<input type="checkbox"/> Surface Transportation Program—Rural			
<input type="checkbox"/> Surface Transportation Program—Urban			
<input type="checkbox"/> Local Bridge Improvement Assistance Program			
<input type="checkbox"/> Bicycle and Pedestrian Facilities Program			
<input type="checkbox"/> Local Transportation Enhancements Program			
<input type="checkbox"/> Congestion Mitigation and Air Quality Program (Eligible areas only)			
<input type="checkbox"/> Safe Routes to School Program			
<input type="checkbox"/> Highway Safety Improvement Program			
<input type="checkbox"/> Transportation Economic Assistance Program			
<input type="checkbox"/> Scenic Byways Program			

A. Eligible Program Costs (Estimated)

Preliminary Engineering	\$
Right-of-Way Acquisition	\$
Construction	\$
Total Eligible Costs	\$
Ineligible Improvement Costs (If any)	\$
Total Improvement Costs	\$
Reimbursement Amount Requested (Not to exceed 50% of Eligible LRIP Project Costs)	\$

B. Eligible Costs for Purchase of Hot Mix Asphalt Only (Estimated)

Hot Mix Asphalt Purchase Only	\$
Total Eligible Costs	\$
Ineligible Improvement Costs (must provide ineligible costs)	\$
Total Improvement Costs	\$
Reimbursement Amount Requested (Not to exceed 50% of Hot Mix Asphalt Purchase Only Costs)	\$

Signature and LRIP Approved Reimbursement Amount

Reimbursement Amount Approved by CTIRC: \$ _____

County Town Road Improvement Committee Chair Signature

(Date)

Print Name

Section 3

Location

On Route - Road to be Improved

At Route - Beginning Point

Toward Route - Ending Point

Offsets below only required if this project does not begin or end at an intersection

From Offset

Project Length

ft. mi.

Need for Improvement (Attach additional information if necessary.)

Average Daily Traffic

Pavement Condition Rating

Location

On Route - Road to be Improved

At Route - Beginning Point

Toward Route - Ending Point

Offsets below only required if this project does not begin or end at an intersection

From Offset

Project Length

ft. mi.

Need for Improvement (Attach additional information if necessary.)

Average Daily Traffic

Pavement Condition Rating

Location

On Route - Road to be Improved

At Route - Beginning Point

Toward Route - Ending Point

Offsets below only required if this project does not begin or end at an intersection

From Offset

Project Length

ft. mi.

Need for Improvement (Attach additional information if necessary.)

Average Daily Traffic

Pavement Condition Rating

Location

On Route - Road to be Improved

At Route - Beginning Point

Toward Route - Ending Point

Offsets below only required if this project does not begin or end at an intersection

From Offset

Project Length

ft. mi.

Need for Improvement (Attach additional information if necessary.)

Average Daily Traffic

Pavement Condition Rating

TERMS AND CONDITIONS

1. The initiation and accomplishment of the improvement will be subject to the applicable federal, state and local laws, administrative policy and program rules, ordinances, standards, and contract bidding requirements. Please note that if any portion of an improvement is funded using federal funds (including design, real estate, or other related work activities), the entire improvement will be subject to federal requirements. All components of the improvement must be defined in the environmental document if any portion of the project is federally funded.
2. The construction of the improvement will be in accordance with the appropriate standards unless an exception to standards is granted by the state prior to construction. The entire cost of the improvement not constructed to standards will be the responsibility of the Municipality/County unless such exception is granted.
3. The Municipality/County will assume all responsibility for complying with all applicable environmental requirements for the improvement.
4. The work, which is eligible for state participation will be administered by the Municipality/County. The authority for the state to delegate this responsibility is described in *ch. Trans 206*.
5. All contracts will be let by competitive bid and awarded to the lowest responsible bidder in accordance with the provisions of s.86.31 *Wis. Stats.* and all other municipal/county bidding requirements.
6. State financing will be limited to 50 percent (%) participation in eligible items or to the limit approved for the improvement - whichever is less.
7. Payments to the Municipality/County will be made after the improvement is completed, and the contractor has been fully reimbursed.
8. In order to guarantee the Municipality's foregoing agreements to pay the State, the Municipality, through its above duly authorized officers or officials, agrees and authorizes the State to setoff and withhold the required reimbursement amount as determined by the State from any moneys otherwise due and payable by the State to the Municipality.
9. The Municipality/County will keep records of the cost of the improvement together with letting documents and will have them available for inspection by representatives of the state and will furnish copies when requested.
10. The design and construction of the improvement must be certified by a registered professional engineer, if the cost of the improvement exceeds \$65,000.
11. Federal Single Audits of Local Government Units:
 - a) The Municipality/County shall have a single organization audit performed by a qualified independent auditor if required to do so under federal law and regulations. (See Federal Circular No. A-128, Section 4.)
 - b) This audit shall be performed in accordance with Federal Circular A-128 issued by the Federal Office of Management and Budget (OMB) and state single audit guidelines issued by the Wisconsin Department of Administration (DOA).
 - c) The Municipality/County will keep records of costs of construction, inspection tests and maintenance done by it to enable the State to review the amount and nature of the expenditure for those purposes. Such accounting records and any other related records shall be subject to a project review or audit as directed by the Department within ten (10) years of project closing.
12. The Municipality/County will maintain, at its own cost and expense, all portions of the project that lie within its jurisdiction and will make ample provision of such maintenance as long as the road remains open to traffic.
13. This agreement is subject to the availability of State funds appropriated for this program. The continuance of this agreement beyond the limits of funds already available to the Wisconsin Department of Transportation is contingent upon appropriation of the necessary funds by the Wisconsin Legislature and the Governor. (Reference 66 OAG 408; State ex rel. LaFollette v. Reuter, 36 Wis. 2d 96, 119 [1967])

This request is subject to the terms and conditions above and is made by the undersigned under proper authority to make such request for the designated Municipality/County and upon acceptance by the State shall constitute agreement between the Municipality/County and the State.

Town of	County of
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Head of Government/Designee Signature

Date

Print Name, Title